



March 14, 2022

Memorandum

TO: Members of the Mississippi Chancery Clerks Association and Mississippi Association of County Administrators/Comptrollers

FROM: *Sumner Davis*, Sumner Davis
Center Head, Center for Government & Community Development

SUBJECT: Agenda & Registration Form for Spring Educational Workshop

Enclosed is the agenda-in-brief for the joint Chancery Clerk and County Administrator/Comptroller Spring Educational Workshop. The workshop will be held at the Sheraton Flowood Refuge Hotel & Conference Center, in Flowood, on May 4-5, 2022. We have also enclosed a registration form.

Make your room reservations by calling the Sheraton Flowood Refuge Hotel & Conference Center, (601) 936-4550, or use the following address: <https://www.marriott.com/event-reservations/reservation-link.mi?id=1647037524273&key=GRP&app=resvlink>. If you make your reservation via telephone, please indicate that you are part of the Chancery Clerk/County Administrator group.

Please let us know if there is anything we can do to assist you. The Center for Government & Community Development, Mississippi State University Extension Service is always pleased to assist with the educational programming for your associations.

We look forward to seeing all of you in Flowood on May 4-5.

Enclosures (2)

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Mississippi State University Extension Service

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We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

**Mississippi Chancery Clerks Association
Mississippi Association of County Administrators/Comptrollers**

May 4-5, 2022
Sheraton Flowood Refuge Hotel & Conference Center
Flowood, Mississippi

SPRING EDUCATIONAL WORKSHOP

Wednesday, May 4

a.m.

10:00-12:00 Registration

12:00 Lunch on your own

Combined Session MCCA/MACAC

p.m.

1:00 Education Program

5:00 Adjournment

Thursday, May 5

Chancery Clerks Association

a.m.

9:00 Educational Program

11:00 MCCA Business Meeting

Noon Workshop Evaluation and Adjournment

County Administrator/Comptroller Association

a.m.

9:00 Educational Program

11:00 MACAC Business Meeting

Noon Workshop Evaluation and Adjournment

Registration Form
Spring Educational Workshop
May 4-5, 2022

Mail by April 25, 2022, to Sumner Davis, Extension Center for Government & Community Development, Box 9643, Mississippi State, MS 39762-9643.

Register me for the Spring Educational Workshop to be held at the Sheraton Flowood Refuge Hotel & Conference Center. I have enclosed a check for \$60.00 to cover the registration fee for the workshop. (Make checks payable to: Center for Government & Community Development.)

NOTE: THE REGISTRATION FEE FOR CHANCERY CLERKS IS PAID BY THEIR ASSOCIATION. CHANCERY CLERKS DO NOT NEED TO SEND A CHECK WITH THEIR REGISTRATION FORM.

PLEASE PRINT

NAME _____ TITLE _____

ADDRESS _____ COUNTY _____

CITY _____ STATE _____ ZIP _____

A block of rooms has been reserved for the night of the 4th at the rate of \$159 (paid by county check). Make your room reservation directly by calling the Sheraton Flowood Refuge Hotel & Conference Center, (601) 936-4550, or using the following address:

<https://www.marriott.com/event-reservations/reservation-link.mi?id=1647037524273&key=GRP&app=resvlink>. If you make your reservation via telephone, be sure to tell them you are with the county administrator/chancery clerk group.